**Gilford Town Hall:** 47 Cherry Valley Rd., Gilford, NH
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Gilford Public Library Board of Trustees
Minutes of the 8/12/26 Meeting
DRAFT

Attending: Katherine Dormody, Alexis Jackson, Mike Marshall, Peter Ellis, Patrick Morgan Diane Tinkham

The meeting was called to order by Chair, Alexis Jackson at 9:56 am.

**Minutes**
Mike moved to "accept the July 8 minutes as written", Peter seconded, all voted in favor.
**Public Comment**
None
**Reports**
Circulation
- Circulation was down from last July when the library was open one additional day.
- Usage of every digital format increased except for eBooks.
- 966 unique users checked out 8,367 books and other library materials.
- Staff/Tech help recorded 217 questions asked and answered.

Programs
- Exercise programs are drawing more people than can be included due to space constrictions. The crowding should decrease after summer residents leave. One patron had a fall that resulted in a call for an ambulance.
- The highest attendance for children/teens was "Subzero" with 88 participants, and "Common Men" was the most popular for adults with 46 people attending.

Budget
- Approximately 60% of the budget is spent and includes the purchase of three new computers to continue our replacement rotation.

Volunteers
- 37 people volunteered 274.5 hours in July. Two teenagers were extremely helpful.
- Volunteer Appreciation Day is Thursday, Aug. 13 at noon.

Treasurer
- The checking account and investment accounts were down in July.
- We processed 12 passports and collected $370 in fines.
- We received a $2000 donation.

**Old Business**
Friends
- Preparing for Old Home Day's book/pie+ice cream sale and looking for more volunteers.
- The raffle prize is a blowup kayak/paddleboard with accessories.

HVAC System

- The Town selected Johnson and Jordan for their plumbing and heating contractor. The library is included in the contract for two preventive maintenance visits a year.

Summer Reading

- 133 children, 39 teens, 99 adults signed up and participated in summer reading activities.

Volunteer Luncheon

- Trustees signed a letter of appreciation to outgoing Town Administrator, Scott Dunn, to be presented at the Volunteer luncheon along with games, prizes and good food.

Building Issues

- Outside paving was done and the glass window in the vestibule was replaced.

**New Business**

A. NHLTA Dues

- Mike will pay the bill and register all five of the Trustees.

B. NHDB Budget Discussions

- Discussion about the use of Libby access by individuals with non-resident cards. This has been discussed at the State level as library fees are determined by usage and fees are quite high for towns that allow non-residents to use Libby.
- Limiting it to card holding residents, as many libraries do, would improve the residents' access and lower the cost to the library. Non-residents can access Libby from their home town library.
- Diane made a motion "to limit access to Libby to Gilford resident card holders only beginning in January 2027", Peter seconded, all voted in favor.

C. Computers

- Peter moved "to approve the purchase of three new computers from Mainstay for a total of $3144", Alexis seconded, all voted in favor.

D. CIP

- Trustees discussed potential future projects concerning the heat pump and parking lot.
- A new heat pump will be needed in 2028 if not before.

E. Library card Sign-up Month 2026

- Many activities will happen in September Library Sign-up Month.
- The staff are having a low key competition to see who signs up the most people.

F. Policies – Exam Proctoring, Patron Behavior, Children Left at Closing

- Peter moved "to accept these three policies as written", Pat seconded, all voted in favor.

G. Personnel- Change of Status, Katherine Dormody

- The Trustees reviewed and discussed Katherine's evaluation.
- Peter moved that "we recommend Katherine receive a 4% raise", Mike seconded, all voted in favor.

Chair Alexis made a motion to adjourn the meeting at 11:30, Peter seconded, all voted in favor.
Our next meeting will be Wednesday, Sept. 9, 2026

Respectfully submitted,

Diane Tinkham
Secretary, GPL Board of Trustees