



**Gilford Town Hall:** 47 Cherry Valley Rd., Gilford, NH  
**Phone:** (603) 527-4700 **Fax:** (603) 527-4711

## Feb.11, 2026 Meeting

Attending: Katherine Dormody, Alexis Jackson, Mike Marshall, Diane Tinkham, and Peter Ellis with Thom Francoeur attending via phone.

The meeting was called to order by the Chair, Alexis Jackson, at 10:04 a.m.

### **Minutes**

Peter made a motion to accept the January 14, 2026 minutes as written, Alexis seconded, and they were unanimously approved.

### **Public Comment**

None

### **Reports**

#### **Circulation**

- January's cold and snowy days attributed to lower overall circulation numbers compared to 2025, but they are higher than January 2024 numbers.
- 30 new cards were issued and we had 663 unique borrowers. Digital circulation, In-library database, Overdrive, and Zen Booth usage were all up as were the number of tech questions answered.
- We processed 18 passports.

#### **Programs**

- Adult attendance was down due to several programs being canceled due to bad weather.
- Fitness classes, Friday Baby and Preschool Storytimes are well attended.

#### **Budget**

- Electricity expenses were very high because we needed to use geothermal.
- We had to replace a sink in the Circ/Staff Room which was an unexpected expenditure.

#### **Volunteers**

- Thirty volunteers gave 189.5 hours in January.
- A new volunteer in the Children's Room is helping Kathy M. shelve books- every day of the week is now covered.

#### **Treasurer**

- Mike and Katherine suggested that we begin to have a Non-Appropriated Funds Report each month rather than our current format. It will provide a better overview. All were in agreement.

## **Old Business**

### Friends

- The Friends are continuing to fund the exercise classes and the Reading Challenge.
- The popularity of the exercise classes continue to bring in new participants/members and membership funds to the Library.

### HVAC System

- The propane system needed repair so the geothermal heat pumps were running constantly.
- We are waiting for the new heat pump and the approval of the Town budget in March.

### Candlelight Stroll

- Debriefing meeting for the 2025 Stroll was held and ideas to find new volunteers were shared.
- Plans were made for the new leadership by the Parks and Rec Dept. as Mike Marshall and Katherine step away from their leadership positions into advisory roles.

### Gilford History Digital Project

- The digitization of local documents continues and they are available to view on our website.

## **New Business**

### A. Policies

- Exhibition, Public Notices, Copy and Faxes policies were reviewed.
- Diane made a motion to accept the three policies as written with minor modifications, Mike seconded, all voted in favor.

### B. Passports

- We have 5 staff who have received training and now serve as passport agents.

### C. Buildings and Grounds

- Belknap Landscaping prepared a detailed proposal of \$7,950 for the 2026 landscaping work. Peter made a motion to accept this proposal, Mike seconded, all voted in favor.
- A considerable amount of cleaning and building maintenance was accomplished by a full-time cemetery employee “on loan” to the Library.

### D. Personnel

- Patty is still away on her winter break and completed a lot of work in advance of her time away.
- Jolene Wernig has returned to work part-time.

Chair Alexis adjourned the meeting at 10:54.

Our next meeting will be Wednesday, March 11, 2026 at 10:00 am.

Respectfully submitted,

Diane Tinkham

Secretary

Gilford Library Board of Trustees

