



Gilford Town Hall: 47 Cherry Valley Rd., Gilford, NH
Phone: (603) 527-4700 **Fax:** (603) 527-4711

March 11, 2026 Meeting

DRAFT

Attending: Katherine Dormody, Alexis Jackson, Thom Francoeur via phone, Diane Tinkham, Peter Ellis, Patrick Morgan. Not present: Mike Marshall

The meeting was called to order by the Chair, Alexis Jackson, at 10:00 a.m.

Minutes

Peter made a motion to accept the February 2026 minutes as written, Alexis seconded, and all voted in favor.

Public Comment

None

Reports

Circulation

- Total circulation was similar to February 2025 with a small decrease in unique users and an increase in digital items and users.
- There was an increase in new patrons and also with participation in Children's programming despite many weather cancellations.
- 2044 digital items and 5438 physical items were circulated.

Programs

- Powerhouse Theater event -Winnie the Pooh- had 94 attendees.
- Coyote Program had 23 adults in attendance.
- Many regular programs were cancelled due to weather and/or staff illness.

Budget

- We've spent approximately \$107K so far this year.
- Budget details will be available after the results are published from voting on March 10th.

Volunteers

- 27 people volunteered 166 hours in February.
- Several regular volunteers were sick during the month or away on vacation.

Treasurer

- The investment portfolio showed a gain of approximately \$450 last month.
- We received a second annual gift of \$1000 from a former volunteer to be used for senior programming.
- We earned \$525 from Passport processing.
- Katherine is preparing for the audit next week.

Old Business

Friends

- The Friends are funding all of the Summer Reading Programs including a \$500 increase for a total of \$5500.
- The next meeting will be on March 24.

HVAC System/New Project

- We discussed when the system is being turned on and what use/timing may be causing a spike in electricity costs.
- The new heat pump is on order.

Candlelight Stroll

- Committee Meeting Open House is on March 28th.
- Parks and Rec will lead it and they will advertise for new members.

Gilford History Digital Project

- Approximately 60 items have been digitized and the volunteer is beginning to go through physical items in the NH Room.
- These are accessible on the GPL website on the Reference/Research page.

New Business

Trustee Organization

- After a brief discussion, Peter made a motion to maintain the current slate of officers for the coming year, Thom seconded, and all voted in favor.

Chair: Alexis Jackson, Treasurer: Mike Marshall, Secretary: Diane Tinkham

- Schedule for 2026- Trustee Attending Friends Meeting:

January, February, March - Peter

April - Alexis

May - Diane

June, July, August - Patrick

September, October - Alexis

November, December - Diane

Policies

- Discussion of the following Library Policies: Inclement Weather and Closing, Petty Cash, and Public Relations. Peter made a motion to accept all of the policies as written, Alexis seconded, and all voted in favor.

Bunny Hop Storywalk

- We are partnering with Parks and Rec on April 3rd for the Bunny Hop Storywalk.
- A minimum of 8 volunteers are needed.

National Library Week

- Celebrating on April 19th-25th and this year's theme is *Find Your Joy*.

Summer Reading Program

- The 2026 theme is *Plant a Seed...Read*. The staff created a beautiful "passport" for all ages to use in the program.
- A great deal of advance planning has been completed in anticipation of Arielle's maternity leave.

Personnel

- Arielle's responsibilities are being divided between other staff until she returns from leave.

- Change of status forms were signed.

NHLTA

- Trustees' Conference on May 27th, 2026.

Peter made a motion to adjourn the meeting, Diane seconded, all voted in favor. Chair Alexis adjourned the meeting at 11:06.

Our next meeting will be Wednesday, April 8th, 2026 at 10:00 am.

Respectfully submitted,

Diane Tinkham
Secretary
Gilford Library Board of Trustees